



Application for a 5C licence to take surface water

Application for a licence under Section 5C of the *Rights in Water and Irrigation Act 1914*

Please note:

- All fields applicable to your application type must be completed and are to be written clearly in block letters.
- If there is insufficient room please use a separate piece of paper.
- Submission of this form is an **application only** and is subject to assessment by a licensing officer.
- Incomplete applications will be returned.
- Please refer to the checklist located at the rear of the form when completing this application.

Part 1: Application

Renewals

A renewal of an existing licence is where there are no changes to allocation, usage, properties or conditions.

Amendment

If changes are required to the existing usage, allocation, properties or conditions select the amend an existing licence option.

Application to take surface water under Section 5C

- New licence to take surface water
- Amend an existing licence to take surface water
- Renew an existing licence to take surface water

Existing licence number:

SWL

Part 2: Applicant(s) details

Applicant(s) full name

The applicant's full name is the name that will appear on the licence. Do not use initials unless they form part of the legal entity's name.

Contact name (if different from above)

ABN or ACN (if applicable)

Are you a water service provider

 No Yes

If yes, provide the licence number

Provide the legal name registered under the ABN or ACN.

Water service provider name

Postal address

(PO Box if applicable)

Property address

(if different from above)

Telephone

Facsimile

Provide at a minimum your primary contact number.

Mobile

Email

Part 3: Application details

Which of the following categories match your application (tick all relevant categories)

Draw water from a: New Dam Existing Dam Watercourse

Other (please specify).....

If you are altering the watercourse or bed and banks a permit is required.

Have you submitted a form 3P?

Yes No

Part 4: Property from which water is to be taken

Applications to amend an existing Section 5C licence are required to complete this section only if the property details have changed.

Property description (lot number, street and suburb/locality)

Total area of property (if known)

 ha

Legal land description(s) for properties should be provided as they appear on the Certificate of Title (e.g. Lot 75 on plan 14797).

GPS Coordinates Easting

Northing

Zone

OR

Mine name

Mining tenement number(s)

Mining field

Legal land descriptions for mining tenements should be provided as they appear on TENGRAPH.

If the property where the water is to be used is different from above please provide detail below;

Property description (lot number, street and suburb/locality)

Total area of property (if known)

 ha

GPS Coordinates Easting

Northing

Zone

OR

Mine name

Mining tenement number(s)

Mining field

Part 5: Legal access

Applications to amend an existing Section 5C licence are only required to complete this section if the property details have changed.

What is the nature of your access to the land on which the water is located?

- Own the land
- Mining tenement
- Lease the land from the Crown
- Approval of landholder to use land (attach copy landholder's written approval and the term of lease)
- Negotiating to purchase or lease the land (provide copy of contract of sale / lease or owner's name and anticipated date of completion of sale / lease)

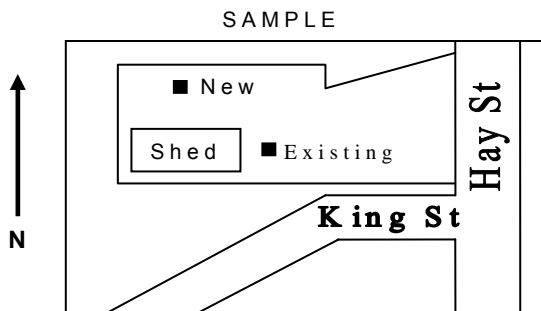
OR

Name

Date

Other (please specify)

Part 6: Location plan



- In the box to the right, please sketch a plan showing:
- location of all wetlands / watercourses / wells / soaks (existing and proposed)
 - major improvements (house, large sheds etc.)
 - shaded sections to indicate areas under development

For mining leases attach a tenement map showing the location within Western Australia and the MGA coordinates

Part 7: Details of water use

Please note: Complete only those sections relevant to your application. If insufficient room please attach on a separate piece of paper. Applications for a 5C renewal are not required to complete this section. Applicants applying to amend a Section 5C licence are only required to complete this section where the usages set out on the existing licence have changed.

- Where is the water to be used?
(tick all that apply)
- House Garden / lawn Firefighting
 Industrial Horticultural Stock
 Mining Irrigation Aquaculture
 Other.....

1 acre is equal to 0.4 ha

Area (for garden / lawn or other use) ha

1 kL = 1000 litres

Irrigation use:

Planting density (number of plants per hectare e.g. for orchards, tree farms etc).

Irrigation method (e.g. sprinkler, trickle, butterfly sprinkler).

| Irrigation use – specify each crop type (i.e. carrots, orchard) | Planting density (per ha) | Irrigation method | Usage area (ha) | Estimated annual quantity (kL) |
|---|---------------------------|-------------------|-----------------|--------------------------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Total | | | | |

Stock use:

Stock type (e.g. sheep, horses)
Describe operation (e.g. meat production, breeders, agistment)

Intensive means conditions in which the cattle or stock are confined to an area smaller than that required for grazing under normal conditions and are usually fed by hand or by mechanical means.

| Specify each stock type & description of operation (e.g. sheep, cattle, feedlot meat production) | Number of stock (animals processed daily for abattoirs) | Intensive operation (Y/N) | Estimated annual quantity (kL) |
|--|---|---------------------------|--------------------------------|
| | | | |
| | | | |
| | | | |
| Total | | | |

Aquaculture use:

Aquaculture type (e.g. yabbies, marron, fish etc.)

Details of pond dimensions, holding facilities, evaporation, seepage and discharge must be supplied.

| Aquaculture use – specify each type of operation | Plan of operation details attached (Y/N) | No of times ponds emptied per year | Estimated annual quantity (kL) |
|--|--|------------------------------------|--------------------------------|
| | | | |
| | | | |
| Total | | | |

Other water use

Other water usages include firefighting, road verge watering, bottling, public water supply, road construction, ablutions, public open spaces, recreations reserves, non-mining dewatering.

| Water usage – specify individual usage | Usage area (ha) | Estimated annual quantity (kL) |
|--|-----------------|--------------------------------|
| | | |
| | | |
| | | |

Mining or industrial use

Specify each water usage e.g. processing, dewatering, dust suppression, camp purposes, rehabilitation, care and maintenance.

| Mining or industrial use - Water usage | Estimated annual quantity (kL) | Salinity per use (TDS) |
|--|--------------------------------|------------------------|
| | | |
| | | |
| | | |

Is your water use: Ongoing Temporary

If temporary provide proposed time frame: yrs

Part 8: Resources

Do you have the resources (including financial) to undertake the proposed activities to which the licence relates? Yes No

If no, what steps are in train to address this?

| |
|--|
| |
| |
| |
| |
| |

Please indicate time frame:

Part 9: Signature or seal of applicant

All persons eligible for the licence must provide their signature.

By signing this form you are declaring that the statements on this form are true and correct.

Date: _____ (dd/mm/yyyy)

I _____ (name of applicant/s in block letters)

apply for a licence under the *Rights in Water and Irrigation Act 1914*.

OR

Signature of applicant or person duly authorised to sign on behalf of the applicant(s)

Common seal or company seal

was hereby affixed in the presence of _____
(Authority to sign)

Signature of applicant or person duly authorised to sign on behalf of the applicant(s)

Position title

PLEASE NOTE: IF YOU ARE SIGNING ON BEHALF OF ANOTHER PERSON PROOF OF YOUR AUTHORITY IN WRITING MUST BE PROVIDED.

Important information

- An application for a licence will not be accepted by the Department of Water unless all required information in this form has been completed. Please use the attached checklists to ensure you have supplied all required documentation.
- Applications which are returned may result in water not being available when the completed application is re-submitted to the Department of Water.

Please retain a copy of this form for your records

Checklist

Part 1: Application

- At least one of the three boxes at the top of the form must be ticked. Check

Part 2: Applicant details

- Name of individual, company or water service provider must be indicated. Check
- If a company/association, the ABN number and contact person must be supplied. Check
- Postal address must be completed. Check

Part 3: Application details

- Categories that match your application (at least one box must be ticked). Check

Part 4: Property from where water is to be taken

- Property details or mining tenement details where water is to be taken, must be supplied. Check

Part 5: Legal access

- Proof of legal access must be supplied. See over page for details of required attachments. Check

Part 6: Location plan

- A detailed location plan as described on the form, must be drawn in the box provided or attached. Check
- For mining tenements a map showing tenement numbers must be provided. Check

Part 7: Details of water use

- All non-commercial use, commercial use, mining/industrial use and other water uses must be described with as much detail as possible. Check
- At least one of the water use options must be completed for 5C licence applications. Check

Part 9: Signature or seal of applicant

- The applicant's name and signature or signature of a person duly authorised to act on behalf of the applicant is mandatory. Check

or

- Common seal or company seal accompanied by signature of an authorised person. Check

Attachments to support application

DEMONSTRATE LEGAL ACCESS TO THE LAND WHERE WATER IS TO BE TAKEN

Applicant owns the land

In the instance when an applicant owns the land the Department of Water will confirm your Title to the land.

Applicant does not own the land (e.g. crown land, road reserve, mining tenement)

- Applicant leases land from the Crown**
Copy of lease document registered under *Transfer of Land Act* where the crown land has been leased (e.g. pastoral lease) must be attached. Check
- Applicant uses reserved crown land**
A crown reserve register extract
OR
A copy of management order.
Please note: it must be clear from each of these two documents that the reserve has been vested in the agency that is applying for a licence and that the **purpose** of the reserve is compatible with a licence, e.g. a reserve for conservation is not compatible with an application for irrigation on the reserve. Check

- **Applicant uses road reserves on crown land** Check
 The applicant must provide **both** of the following:
 Letter granting access to road reserve for the purposes of the licence.
AND
 Letter from local government authority granting access to road reserve for the purposes of the licence.

Please note: permission from Department of Planning should refer to the **road reserve number** and the **plan** on which the road reserve is drawn. Where the road reserve is very long and only a specific portion is relevant to the licence, this portion should be described by reference to the land adjacent to that section of the road reserve.

- **Applicant has the approval of the land holder to use the land to which the licence relates** Check
 A lease contract or the land owner's written agreement to land use arrangement or other relevant documentation.
 The lease contract or agreement must:
 - include permission to be on land.
 - include permission to do the things authorised by the licence.
 - be likely to have effect for a sufficient period to enable the licence concerned to operate.

Other documentation required if applicable

- A detailed development timetable must be attached for commercial developments. Check
- For commercial aquaculture operations, details of pond dimensions, holding facilities, evaporation, seepage and discharge details must be attached if insufficient room on form. Check
- For mining leases, a tenement map showing the location within Western Australia and the MGA co-ordinates must be attached. Check
- Details continued on separate sheets must be attached. Check
- Proof of agents authority (if applicable). Check

Where and how to submit this form

This form can be submitted by fax, post or in person to the appropriate Department of Water regional office. For assistance in completing this form contact your regional office.

Mid West Region

Geraldton Regional Office
 94 Sanford Street
 Geraldton WA 6531
 Tel: 08 9965 7400 Fax: 08 9964 5983
 PO Box 73, Geraldton WA 6531

Carnarvon

Carnarvon District Office
 211 Robinson Street
 Carnarvon WA 6701
 Tel: 08 9941 6100 Fax: 08 9941 4931
 PO Box 81, Carnarvon WA 6701

Pilbara Region

Karratha Regional Office
 Lot 4608 Cherratta Road
 Karratha Industrial Estate
 Karratha WA 6714
 Tel: 08 9144 0200 Fax: 08 9144 2610
 PO Box 836, Karratha WA 6714

Kimberley Region

Kununurra Regional Office
 27 Victoria Hwy
 Kununurra WA 6743
 Tel: 08 9166 4100 Fax: 08 9168 3174
 PO Box 625, Kununurra WA 6743

South West Region

Bunbury Regional Office
 35-39 McCombe Road
 Bunbury WA 6230
 Tel: 08 9726 4111 Fax: 08 9726 4100
 PO Box 261, Bunbury WA 6231

Busselton

Busselton District Office
 Suite 2, 72 Duchess Street
 Busselton WA 6280
 Tel: 08 9781 0188 Fax: 08 9754 4335
 PO Box 269, Busselton WA 6280

Manjimup

Manjimup District Office
 52 Bath Street
 Manjimup WA 6258
 Tel: 08 9771 1878 Fax: 08 9771 8108

Swan Avon Region

Victoria Park Regional Office
 7 Ellam Street
 Victoria Park WA 6100
 Tel: 08 6250 8000 Fax: 08 6250 8050

Kwinana Peel Region

Mandurah Regional Office
 107 Breakwater Parade
 Mandurah Ocean Marina
 Mandurah WA 6210
 Tel: 08 9550 4222 Fax: 08 9581 4560
 PO Box 332, Mandurah WA 6210

South Coast Region

Albany Regional Office
 5 Bevan Street
 Albany WA 6330
 Tel: 08 9842 5760 Fax: 08 9842 1204
 PO Box 525, Albany WA 6331