Pastoral Water Grants Scheme Application form
Please note:

This form must be completed and lodged in order to apply for and claim the Pastoral Water Grants Scheme (PWGS). **For further information or if you need help completing the form, please call the Department of Water on free call 1800 780 300 or email ruralwater@water.wa.gov.au.**

August 2016

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*Completed forms should be sent by mail to:*  
DEPARTMENT OF WATER  
RURAL WATER PLANNING  
PO Box K822  
PERTH WA 6842
How to complete this form

Part A – Applicant(s) details and previous payments

Complete the details of the business and/or individual(s) applying for the grant.

Please note:

a) any reference to applicant in this application form means any director, secretary or shareholder of a business applicant and any of the individuals listed under the entity name of the ABN details of a business applicant; and

b) any requirement for an applicant to sign any document means each of those individuals listed in a) above.

Have any of the applicants received financial assistance for water supply improvements or works through the Pastoral Water Grants Scheme (PWGS) or any other State or Commonwealth government schemes or programs? Complete the appropriate answer and provide further detail in the space provided.

Part B – Station details

Complete the details for the station(s) related to the application.

Please attach a copy of the lease agreement(s) to this form.

Part C – Water assessment report

Complete the demand and requirements details for the station(s). Attach an A3 map showing existing and proposed water infrastructure.

Part D – Application for assistance

Complete the details for the proposed infrastructure, including quotes.

Part E – Conditions of grant

Part E outlines the conditions of the grant.

Part F – Applicant(s) payment agreement

Each applicant(s) in Part A must sign and date the payment agreement.

Companies with an ACN are required to complete the applicable Testimonium and attestation clause as follows:

- **1.220** – Complete this section if your company has a Common Seal
- **1.231** – Complete this section if your company has two Directors or a Director and Secretary
- **1.232** – Complete this section if you are a Sole Director and Company Secretary
**Part G – Statutory Declarations**

Each applicant(s) in Part A must complete a Statutory Declaration in the presence of an Authorised Witness from the Authorised Witness list in Part G.

The applicant(s) are required to complete a Statutory Declaration.

Two Statutory Declarations are provided in this booklet. If you require additional forms, please photocopy, complete and attach to this form.

You must read and understand the PWGS *Information for applicants* booklet prior to signing the Statutory Declaration.

**Part H – Applicant(s) financial institution details**

Complete the details for the financial institution which you would like your rebate paid into.

**Part F – Checklist**

Tick each box within the checklist, and then post this form and relevant documents to the address inside the front cover of this booklet.
### PART A - Applicant details

**NAME OF COMPANY APPLICANT (including ACN)**


**NAME OF PARENT OR HOLDING COMPANY (including ACN)**


**NAMES OF SUBSIDIARY AND RELATED COMPANIES (including ACNs)**


**STATION NAME**


**LGA**


**ABN**


**GST REGISTERED? (Y/N)**


**NAME(S) OF INDIVIDUAL(S) AND PARTNERSHIP APPLICANT(S)**

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<tr>
<th>Position</th>
<th>Title</th>
<th>First name</th>
<th>Surname</th>
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<td>Applicant 1</td>
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<td>Applicant 5</td>
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**CONTACT NAME AND POSTAL ADDRESS**


**RESIDENTIAL OR BUSINESS ADDRESS OF APPLICANT(S)** (if the same as postal address write “as above” – if more than one person, attach a list of names)


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<th>Facsimile</th>
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Previous payments

Has the applicant or any of the applicants or any shareholder of the applicant received financial assistance for water supply improvement or works through the PWGS or any other state or commonwealth government schemes or program (including, but not limited to, Farm Water Rebates, NRM Projects, Pastoral Water Grants, Renewable Energy Water Pumping Program) in the last 10 years?

☐ Yes  ☐ No  ☐ Unsure

If yes, please provide details below (if more than one government scheme or program please attach list with all relevant details):

<table>
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<th>Recipient</th>
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<tr>
<td>Agency / Department / Organisation</td>
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<td>Date paid</td>
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<td>Amount received</td>
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<td>Improvements for financial assistance was received</td>
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</table>

PART B - Station details – Total land holdings of company or business

<table>
<thead>
<tr>
<th>Property name</th>
<th>Property area (ha)*</th>
<th>Pastoral lease numbers or location numbers</th>
<th>Shire</th>
<th>Distance and direction of homestead from nearest town</th>
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*To convert acres to hectares (ha) multiply by 0.40
### PART C – Water assessment report

This section sets out the information needed for the Department of Water to make an assessment.

#### 1.0 Demand for water

##### 1.1 Domestic water requirements

<table>
<thead>
<tr>
<th>Homestead &amp; staff quarters (excluding homestays)</th>
<th>Number of permanent occupants</th>
<th>Total household drinking water (L/day) (Max. 150 L/person/day)</th>
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<td>Totals</td>
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##### 1.2 Livestock water requirements for management unit to be upgraded

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<tr>
<th></th>
<th>Normal* number</th>
<th>Convert to DSE**</th>
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<tr>
<td>Sheep/Goats</td>
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<td>Cattle</td>
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<td>x 10</td>
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<td>Other</td>
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<td><strong>Total</strong></td>
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</table>

* Normal number – average livestock number over the previous five years.
** DSE – 45kg non-lactating sheep in forward store condition during summer.
2.0 Existing water supplies and upgrade proposals

2.1 Supply of domestic water — rain water tanks; existing tanks

Existing Tanks

<table>
<thead>
<tr>
<th>Building identification (name or number)</th>
<th>Available roof area ( m^2 )*</th>
<th>Tank capacity ( kL )**</th>
<th>Household supply allocation (98% reliable) ( L/d )</th>
</tr>
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<td><strong>BUILDINGS WITH TANKS</strong></td>
<td><strong>EXISTING TANKS</strong></td>
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<td><strong>TOTALS</strong></td>
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Proposed Tanks

<table>
<thead>
<tr>
<th>Building identification (name or number)</th>
<th>Available roof area ( m^2 )*</th>
<th>Tank capacity ( kL )**</th>
<th>Household supply allocation (98% reliable) ( L/d )</th>
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<tr>
<td><strong>BUILDINGS WITHOUT TANKS</strong></td>
<td><strong>PROPOSED TANKS:</strong></td>
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* To convert square feet to \( m^2 \), multiply by 0.093.

** To convert gallons to \( kL \), multiply by 0.00455
Description and justification for proposed rain tanks

2.2 Supply of domestic water – other proposals*

* E.g. Dam or bore for homestead garden supply; desalination unit, filter or pressure pump.

<table>
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<tr>
<th>Identification of household – name or number</th>
<th>Type of works – brief description</th>
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Description and justification for other domestic water proposals
2.3 Supply of livestock water to management unit to be upgraded - dams

<table>
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<tr>
<th>Identification (name or number)</th>
<th>Estimated storage capacity* (m$^3$)</th>
<th>Estimated current depth ** (m)</th>
<th>Frequency of going dry (eg. 1 yr in 10)</th>
<th>Existing DSE allocation</th>
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TOTAL

* To convert cubic yards to cubic metres, multiply by 0.76.
** To convert feet to metres, multiply by 0.305

Description and justification for proposed new dams and improvements to existing dams (provide dam volume and type, catchment area, soil type and yield potential)
2.4 Supply of livestock water to management unit to be upgraded – bores & wells

<table>
<thead>
<tr>
<th>Identification (name or number)</th>
<th>Type: Bore, or Well</th>
<th>Maximum sustainable pumping rate (L/day)</th>
<th>Water quality (mS/m)*</th>
<th>Existing DSE allocation</th>
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* To convert parts per million (ppm) or milligrams per litre (mg/L) to mS/m, multiply by 0.182

** To convert grains per gallon to mS/m, multiply by 2.6

Description and justification for proposed new bores (provide anticipated depth to groundwater, estimated production rate, and estimated salinity)
2.5  Supply of Livestock Water to management unit to be upgraded - pipework / other proposals

<table>
<thead>
<tr>
<th>Identification</th>
<th>Type of works – brief description *</th>
<th>Existing DSE allocation</th>
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*  E.g Reticulation from dam 9 or bore 3

Description and justification for reticulation and other proposed works (provide size, class and length of pipe, specifications of pumps, tanks, troughs and fittings)
3.0 Comments on proposed water supply

3.1 Technical and conservation design requirements, design requirements necessary to avoid land and water degradation, including disposal of effluent from any desalination units.

4.0 Attach a Map of Property

Attach an A3 size map of the station(s) showing existing and proposed water infrastructure.

Applications will not be considered without maps.
PART D – APPLICATION FOR ASSISTANCE

To be completed by applicant.
Please list only those proposed works for which a grant is sought and which you can install and finance within the approved project duration (ie two yrs from date of Minister’s approval).

Note: Quotes to be attached with application.

Please itemise works and costing for each item eg.

<table>
<thead>
<tr>
<th>Item no.</th>
<th>Location no.</th>
<th>Brief description of proposed works LIST WORK IN PRIORITY ORDER</th>
<th>Estimated cost (ex GST)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Site 1</td>
<td>1000m 63mm pipe to connect tank to trough@ $2/m</td>
<td>$2000</td>
</tr>
<tr>
<td></td>
<td>Coordinates</td>
<td>Latitude: -31.9536, Longitude: 115.8548</td>
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<tr>
<td>2.</td>
<td>Site 1</td>
<td>3 x 200L troughs @ $1000 / per 200L through</td>
<td>$3000</td>
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<td>Coordinates</td>
<td>Latitude: -31.9536, Longitude: 115.8548</td>
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<td>Coordinates</td>
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Estimated cost $ (ex GST)
PART E — Conditions of grant

The applicant acknowledges:

- All risks associated with any works shall be borne by the applicant/s.

- Applicant(s) are responsible for the payment and discharge of all taxation liabilities, which may arise as a result of accepting the grant.

- Payment of the grant will be payable only:

  1) for works which are in accordance with this application;

  2) on variations to proposed works which have been agreed to in writing by the Department of Water;

  3) for costs incurred after a letter of approval for a grant has been received by the applicant/s from the Minister for Water;

  4) if the grant is claimed within 24 months from the date of the letter from the Minister approving the grant, or any extension of that time agreed in writing by the Department of Water; and

  5) Payment of balance of the grant will be made when works has been completed, original paid invoices are posted into the Department of Water with photographic evidence of completed works.

Please note that approval of a PWG is conditional upon the applicant agreeing to allow officers of the Department of Water or their nominees the ability to access and inspect works completed on the pastoral lease subject to providing one week’s notice in writing.
PART F – Applicants payment agreement

1) In consideration of the payment by the State of Western Australia to the applicant(s) of a grant under the PWGS the Applicant(s) agree with the State of Western Australia that:

a. the applicant(s) have read and understood the PWGS Information for applicants booklet as supplied by the Department of Water and agree to observe, perform and be bound by all the terms, conditions and provisions contained or implied in that document at all times as if they were fully set out in this Agreement;

b. the applicant(s) will advise the Department of Water in writing immediately if any of the information they provided has changed, or if they can no longer observe, perform and be bound by all the terms, conditions and provisions contained or implied in the PWGS Information for applicants booklet;

c. without limiting any of the applicant(s) obligations above, the applicant(s) understands that they must at all times meet the eligibility criteria as set out in the PWGS Information for applicants (eligibility criteria) and the applicant will inform the Department of Water in writing immediately if they cease to meet the eligibility criteria;

d. the implemented on-ground water supply improvement works for which a rebate is paid will remain in situ for five years following payment of the rebate unless the Department of Water first authorises the relocation or removal of the on-ground water supply improvements;

e. the Minister, the Department of Water and any of their staff, agents and contractors may enter the station and any buildings or structures on it (subject to one week’s notice) in order to inspect any on-ground water supply improvement works and equipment for which a rebate has been paid;

f. the applicant(s) shall indemnify and keep indemnified both the State of Western Australia, its agencies and instrumentalities and the Commonwealth of Australia from and against all or any actions, suits, claims, demands, proceedings, losses, expenses or liability arising from or in relation to the implementation of on-ground water supply improvement works in respect of the grants paid in relation to such works;

g. the Minister, the Department of Water and any of their officers can contact any contractors, agents, auditors or consultants engaged by the applicant(s) in respect of the on-ground water supply improvements, and to obtain from them such information (including confidential information), verification and confirmation in respect of the on-ground water supply improvements (including their performance and completion) as they may consider fit appropriate and necessary in the circumstances;

h. the applicant(s) shall immediately repay the Department of Water on
demand the full amount of the rebate in the event of a breach, default or non-performance by the applicant(s) of any of the obligations, agreements or undertakings of the applicant(s) under the PWGS or this agreement (including but not limited to clause 1(b) and (c));

i. the applicant(s) agree that they will not issue tax invoices and that the Department of Water will issue a Recipient Created Tax Invoice in respect to supplies and work undertaken for which grant funding is received and

j. the applicant(s) agree to notify the Department of Water should they cease to be registered for GST or should their circumstances change in a way such as to cease to satisfy the rules for the issue of recipient created tax invoices.

2) The Department of Water will indemnify the applicant(s) for any liability for GST that may arise from an understatement of the GST payable on any supply for which it issues a Recipient Created Tax Invoice.
PAYMENT AGREEMENT

TO MINISTER FOR WATER
PO Box K822
PERTH WA 6842

IN CONSIDERATION of the payment to me/us of the initial instalment being 50 per cent of the amount of a grant ("the grant") to be made to me/us by you under the Pastoral Water Grants Scheme ("the Scheme").

I/We,

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("the applicant") hereby ACKNOWLEDGE AND AGREE as follows:

1. to use or expend the whole of the initial 50 per cent instalment and the balance of the grant for the payment of the costs of undertaking on the pastoral lease only the works stated in Part D of the application form submitted by me/us in respect of the grant under the Scheme ("the works") and for no other purpose whatsoever.

2. to complete all the works in the manner and to the extent described in our Application Form abovementioned within 24 months from the date of the letter of approval from the Western Australian Minister for Water ("the Minister") in respect of the grant.

3. to permit the Minister and officers of the Department of Water ("the Department") and their employees, agents and contractors to enter and inspect the station and all buildings and structures at the station upon giving one week's written notice at any time for the purpose of monitoring and ascertaining the extent of the works constructed and completed and the performance of my/our obligations under this Agreement.

4. that the Minister and officers of the Department shall be entitled to approach any contractors, agents or consultants engaged by me/us in respect of the works and to obtain from them such information, verification and confirmation in respect of the works (including their performance and completion) as they may consider appropriate and necessary in the circumstances.

5. if all the works for which a grant has been paid are not carried out and completed strictly in accordance with this Agreement and the conditions contained in the application form within the time allowed by this Agreement or if I/we otherwise fail
to comply with all our obligations under the Scheme, to repay to the Minister immediately upon demand the full amount of the grant or so much of it as may have been paid to me / us.

6. if only part of the works for which a grant has been paid are completed in accordance with this Agreement and the conditions contained in the Application Form within the time allowed by this Agreement, to repay to the Minister immediately upon demand the amount of the grant or so much of it as may have been paid to me / us as the Minister considers reasonable.

7. if I / we fail to repay the grant or the initial instalment in accordance with the Minister's demand, the Minister shall be entitled to recover the full amount paid from me / us as a debt in any court of competent jurisdiction.

<table>
<thead>
<tr>
<th>Signed</th>
<th>Dated</th>
<th>Print name</th>
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<tbody>
<tr>
<td>Applicant 1</td>
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<tr>
<td>Witness</td>
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<td>Applicant 2</td>
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<tr>
<td>Witness</td>
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<td>Applicant 3</td>
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<tr>
<td>Witness</td>
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<td>Applicant 4</td>
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<tr>
<td>Witness</td>
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<tr>
<td>Applicant 5</td>
<td></td>
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</tbody>
</table>
Testimonium and attestation clauses

1.220

Instrument executed by a company under section 127(2) Corporations Act 2001

THE COMMON SEAL of

[Company name]

ACN________________________________

was fixed to this instrument in accordance with a resolution of its directors and pursuant to/under section 127(2) of the Corporations Act 2001 in the presence of:

________________________________________
Director

________________________________________
Secretary/Director

Or (for a proprietary company that has a sole director who is also the sole company secretary)

In the presence of:

________________________________________
Sole director who is also sole company secretary

DATED the ___________ day of __________________ 20______
00

Execution by a company under section 127(1) Corporations Act 2001

Executed by

[company name and ACN]

[pursuant to/under] section 127(1) of the Corporations Act 2001 (Cwlth) by being signed by

[full name of director]

and

[full name of director]

two of its directors.

[signature]

Director

[signature]

Director

- OR -

Executed by

[company name and ACN]

[pursuant to/under] section 127(1) of the Corporations Act 2001 (Cwlth) by being signed by

[full name of director]

and

[full name of company secretary]

a director and company secretary of the company.

[signature]

Director

[signature]

Company secretary

DATED the ___________ day of __________________ 20_____.

Execution by a company – sole director and secretary of proprietary company under section 127(1) the Corporations Act 2001

Executed by

[pursuant to/under] section 127(1) of the Corporations Act 2001 (Cwlth) by being signed by

who is its sole director and sole company secretary.

[Sole director who is also sole company secretary]

DATED the ___________ day of __________________ 20____
PART G - Statutory declaration

WESTERN AUSTRALIA
OATHS, AFFIDAVITS AND STATUTORY DECLARATIONS ACT 2005

STATUTORY DECLARATION

I, .................................................................................................................................................
......................................................................................................................................................
......................................................................................................................................................
......................................................................................................................................................

sincerely declare as follows:-

1. I am an applicant / a director of the applicant / the secretary of the applicant named in this application for grant (*Delete where not applicable*).

2. The applicant is a bona fide commercial pastoralist(s) as defined by the Department of Water for the purposes of the Pastoral Water Grant Scheme and the applicant meets all of the eligibility requirements as follows:-

   a. has a pastoral lease over the station described in this application form

   b. operates a property in the pastoral industry that generates sufficient income to cover our operating costs, the replacement of plant and equipment, a significant proportion of an average family’s living costs, and a reasonable return on capital given normal seasonal conditions and commodity prices

   c. all information supplied by the applicant in this application form is true and correct to the best of my / our knowledge, information and belief

   d. the applicant is registered for GST and hold(s) a valid active ABN

   e. the pastoral station for which the applicant’s pastoral station application has been completed is located within a “region” of the State

   f. the pastoral station operates within one of the “eligible regions” as defined in the information for applicants booklet

   g. all pastoral water supply improvements for which a rebate is being claimed will be installed as specified and paid for in full

   h. all invoices or itemised receipts submitted in support of the rebate claim will be original or certified original copies of the original documents as issued by the supplier of the pastoral water supply improvement(s)

   i. the applicant will apply for and obtain any and all necessary State or local government approvals, permits, licences, consents and authorisations relating to the implemented on-ground water supply improvements

   j. all pastoral water supply improvements for which the grant is being applied for will be installed in 24 months or less from the completion date of the pastoral water
Pastoral Water Grants Scheme application form

application approval date and not prior.

k. In applying for the pastoral water grant, the Applicant has not made a claim for a grant under the PWGS in the 24 months preceding the date of the pastoral water application for which the Applicant is now applying for a grant.

3. This application is not for renting, leasing or hiring arrangements.

4. This application is not for replacement items that the applicant have previously claimed through insurance or warranty claims or for pastoral water supply improvements already provided for wholly or in part through any grant or rebate programs ran by the State or Commonwealth Governments.

5. All information which the applicant has provided to the Department of Water in this form is true and correct to the best of my knowledge.

6. I understand that if the applicant no longer meets all of the eligibility requirements as outlined in paragraph 2 above that the applicant may no longer be eligible for the Pastoral Water Grant Scheme. If the Applicant no longer meets any of the eligibility requirements as outlined in paragraph 2 above I will inform the Department of Water immediately.

This declaration is true and I know that it is an offence to make a declaration knowing that it is false in a material particular.

This declaration is made under the Oaths, Affidavits and Statutory Declarations Act 2005.

at .......................................................... {place}
.................................................................................. {date}
in the presence of –
...................................................................... {Signature of authorised witness}
...................................................................... {Signature of authorised witness}
...................................................................... {Name of authorised witness and qualification as such a witness}

by .................................................................................................................. {Signature of the person making the declaration}
WESTERN AUSTRALIA
OATHS, AFFIDAVITS AND STATUTORY DECLARATIONS ACT 2005
STATUTORY DECLARATION

I, .........................................................................................................................................................
.........................................................................................................................................................
.........................................................................................................................................................
.........................................................................................................................................................
.........................................................................................................................................................
sincerely declare as follows:-

1. I am an applicant / a director of the applicant / the secretary of the applicant named in this
application for grant (Delete where not applicable).

2. the applicant is a bona fide commercial pastoralist(s) as defined by the Department of
Water for the purposes of the Pastoral Water Grant Scheme and the applicant meets all of
the eligibility requirements as follows:-

   a. has a pastoral lease over the station described in this application form

   b. operates a property in the pastoral industry that generates sufficient income to cover
our operating costs, the replacement of plant and equipment, a significant proportion
of an average family’s living costs, and a reasonable return on capital given normal
seasonal conditions and commodity prices

   c. all information supplied by the applicant in this application form is true and correct to
the best of my / our knowledge, information and belief

   d. the applicant is registered for GST and hold(s) a valid active ABN

   e. the pastoral station for which the applicant’s pastoral station application has been
completed is located within a “region” of the State

   f. the pastoral station operates within one of the “eligible regions” as defined in the
information for applicants booklet

   g. all pastoral water supply improvements for which a rebate is being claimed will be
installed as specified and paid for in full

   h. all invoices or itemised receipts submitted in support of the rebate claim will be original
or certified original copies of the original documents as issued by the supplier of the
pastoral water supply improvement(s)

   i. the applicant will apply for and obtain any and all necessary State or local government
approvals, permits, licences, consents and authorisations relating to the implemented
on-ground water supply improvements

   j. all pastoral water supply improvements for which the grant is being applied for will
be installed in 24 months or less from the completion date of the pastoral water

application approval date and not prior.

k. In applying for the pastoral water grant, the Applicant has not made a claim for a grant under the PWGS in the 24 months preceding the date of the pastoral water application for which the Applicant is now applying for a grant.

3. This application is not for renting, leasing or hiring arrangements.

4. This application is not for replacement items that the applicant have previously claimed through insurance or warranty claims or for pastoral water supply improvements already provided for wholly or in part through any grant or rebate programs ran by the State or Commonwealth Governments.

5. All information which the applicant has provided to the Department of Water in this form is true and correct to the best of my knowledge.

6. I understand that if the applicant no longer meets all of the eligibility requirements as outlined in paragraph 2 above that the applicant may no longer be eligible for the Pastoral Water Grant Scheme. If the Applicant no longer meets any of the eligibility requirements as outlined in paragraph 2 above I will inform the Department of Water immediately.

This declaration is true and I know that it is an offence to make a declaration knowing that it is false in a material particular.

This declaration is made under the Oaths, Affidavits and Statutory Declarations Act 2005.

at .................................................................

(place)

.................................................................

(date)

in the presence of –

.................................................................

{Signature of authorised witness}

.................................................................

{Signature of authorised witness}

by .................................................................

{Signature of the person making the declaration}

{Name of authorised witness and qualification as such a witness}
Authorised witnesses

*Important* This Declaration must be made before any of the following persons:-

- Academic (post-secondary institution)
- Accountant
- Architect
- Australian Consular Officer
- Australian Diplomatic Officer
- Bailiff
- Bank Manager
- Chartered Secretary
- Chemist
- Chiropractor
- Company Auditor or Liquidator
- Court Officer (Judge, Magistrate, Registrar or Clerk)
- Defence Force Officer (Commissioned, Warrant or NCO [minimum 5 years service])
- Dentist
- Doctor
- Electorate Officer (State of WA only)
- Engineer
- Industrial Organisation Secretary
- Insurance Broker
- Justice of the Peace (any State)
- Lawyer
- Local Government CEO or Deputy CEO
- Local Government Councillor
- Loss Adjustor
- Marriage Celebrant
- Member of Parliament (State or Commonwealth)
- Minister of Religion
- Nurse
- Optometrist
- Patent Attorney
- Physiotherapist
- Podiatrist
- Police Officer
- Post Office Manager
- Psychologist
- Public Notary
- Public Servant (State or Commonwealth)
- Real Estate Agent
- Settlement Agent
- Sheriff or Deputy Sheriff
- Surveyor
- Teacher
- Tribunal Officer
- Veterinary Surgeon

Or,

Any person before whom, under the *Statutory Declarations Act 1959* of the Commonwealth, a Statutory Declaration may be made.
PART H - Applicants financial institution details

Authority for electronic funds transfer

Banking institution: ________________________________
Bank branch / suburb: ______________________________
BSB / branch code: ________________________________
Account held in the name(s) of: ________________________________
Account number: ________________________________
Part I – Checklist

Tick each box within the checklist, and then post this form and relevant documents to the address inside the front cover of this booklet.

Please complete the following checklist before lodging your Rebate application form:

- [ ] That you have read the PWGS *Information for applicants* booklet
- [ ] Applicant and property details in Part A and Part B have been checked and amended where necessary, and a copy of the lease has been enclosed
- [ ] That a A3 map of the station has been included with this application
- [ ] That Part D has been filled out correctly including quotes
- [ ] The payment agreement (Part F) has been signed, dated and witnessed; including the applicable clause if the applicant is a company
- [ ] Relevant Statutory Declarations have been signed, dated and witnessed by an authorised witness, and enclosed (Part G)
- [ ] Financial institution and previous payment details have been completed (Part H)

Do you have any comments regarding your application, or feedback about the PWGS or the application process?

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