1. **Introduction**  
The Warren Donnelly Water Advisory Committee is established under s109 of the *Water Agencies (Powers) Act*. Members, if eligible, on all department committees receive a sitting fee. The Department of Water and Environmental Regulation (DWER) may also form non-statutory advisory groups and stakeholder reference groups for specific projects.

2. **Intent**  
The Warren Donnelly Water Advisory Committee provides advice to DWER, to the extent it is requested, in regard to surface water management and allocation within the Warren and Donnelly river catchments, specifically in the areas of:  
- water allocation objectives and principles of the *Warren-Donnelly Surface Water Allocation Plan* (2012)  
- local area water management and allocation planning including the provision of advice for future surface water management plans and policies  
- non-conforming licence applications, and/or where there may be conflicts over water use.

The Warren Donnelly Water Advisory Committee advise DWER by:  
- providing us with a range of community views on water resource issues  
- providing a community interface for engagement extension and awareness in regard to Warren-Donnelly water resource management issues  
- bringing local knowledge and skills and participating, where necessary, in managing water resources sustainably in the Warren-Donnelly region  
- being involved in community consultation on water resource issues and planning  
- liaising with licensees with DWER to assist in the resolution of conflicts over water use.

3. **Delegations**  
No delegations or decision-making powers.

4. **Committee members**  
The Committee is chaired by the DWER and there are 10 positions on the Committee:  
- six positions for community or industry representatives  
- one representative from the Department of Primary Industries and Regional Development  
- one representative from the Warren Catchments Council  
- one representative from the Manjimup Shire  
- one representative from DWER (Chair)

All board and committee appointments should reflect the diversity of the community, and contribute towards the State Government’s target of 50 per cent representation of women.

5. **Member term of appointment**  
A member will be appointed for a term of up to three years. An appointed member whose term of office expires by the passage of time continues in office until such time as they are either reappointed or their successor comes into office.
All members are eligible for reappointment; however, members should serve no more than three consecutive three-year terms.

All board and committee appointments will reflect the diversity of the community, and contribute towards the State Government’s target of 50 per cent representation of women on State Government boards and committees.

6. Membership conditions
- Members must be available to attend regular meetings. Where any member is absent for more than three consecutive meetings without appropriate notice or reason, DWER may seek to identify a replacement member.
- Eligible members are paid for attendance and travel in accordance with the rates and conditions set by the Department of the Premier and Cabinet and determined by the Minister for Water.
- Communication may occur between DWER and members outside scheduled meetings, particularly when out-of-session decisions or feedback is required. Members are encouraged and may be responsible for information disseminating between the community and the committee.
- Members must adhere to the confidentiality expectations of the committee, as outlined in the DWER’s Code of Conduct.
- To ensure effective decision-making, members are required to prepare for meetings by giving due consideration to the agenda papers (and associated attachments), which are circulated in advance of each meeting.
- Members may need to sit on local working groups as and when required.
- Members will endeavour to be available to attend and help with public presentations and community liaison events as appropriate.
- Members will be provided with, and expected to adhere to, the Code of Conduct and Code of Ethics as prepared by the Office of the Public Sector Standards Commissioner.

7. Criteria for appointment to the committee

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<thead>
<tr>
<th>Essential criteria</th>
<th>Desirable criteria</th>
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<tr>
<td>• Live or work in the Warren River and Donnelly River catchment areas</td>
<td>Demonstrated ability to represent broad community interests</td>
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<td>• Have links to community groups, particularly in relation to natural resource or water management and protection</td>
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<tr>
<td>• Understanding of natural resource management issues and social, environmental and cultural interactions</td>
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<tr>
<td>• Knowledge of water and water management issues</td>
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<td>• Good communication, interpersonal and negotiation skills</td>
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8. Meeting frequency
There will be a minimum of three scheduled meetings per year. Meetings will be called by the DWER as required.

9. Quorum
No quorum requirements.